**Career Profile**

**IPS Supported Employment Referral**

**Date of referral:** 12-4-2018

**Client name:** Greg Smith

**SSN:** 123-45-6789

**DOB:** 01-10-72

**Gender:** Male

**Race:** Parisian Caucasian

**Address:** 56 Park Avenue, Harrodsburg, KY 40330

**Email:**  gregsmith@gmail.com

**Phone number/s:** (859) 123-5678

**Guardian:** self

**Payee:** self

**Income / Benefits:** Historically around $25,000 annually, current income < historical income

**Health Insurance**: Passport, managed care, 90849028

**Medicaid Waiver:** none

**Food Stamps:** none

**Housing Subsidy:** none

**Legal History:** no record

**Psychiatrist:** The Montclair Center – rotating resident physician

**Diagnosis:** Unspecified Bipolar and related disorder; PTSD; SUD in sustained remission

**Therapist:** Kathy Davis, LPCC, LPAT, ATR-BC – The Excel Center

**Case Manager:** none

**Other providers:** The Montclair Center

**State Vocational Rehabilitation counselor:** ☒ Referral sent to State Vocational Rehabilitation

**What is the person saying about work?** Why does s/he want to work now? What type of job? Greg is searching for stable 40 hr. / week employment. He hopes to find a stable income to support his growing family. Greg is open to trying new jobs that fit his need for full-time employment.

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**Is this person interested in gaining more education now to advance his/her career goals?**

Greg enjoys learning new skills and often propagates new self-taught skills.

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**Please include some information about the person’s illness (diagnosis, symptoms, etc.). How might the person’s illness (and/or substance use) affect a job or return to school?**

Greg is actively engaged in therapy and medication management for symptoms of Bipolar and PTSD. The client is managing these symptoms through regular psychiatric appointments and weekly expressive therapy and EMDR therapy. The client has a history of substance use in sustained remission.

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**What are some of the person’s strengths? (Experience, training, personality, supports, etc.)**

Historically client has endeavored entrepreneurship and artisan work, including working contract type carpentry/home improvement type jobs. Greg has empathic, patient, understanding, assertive compassionate, and strong communication skills. Enjoys learning new skills and applying these new skills to grow as an individual. Motivated, invested, resilient, dedicated, insightful, open, actively uses learned coping skills; supportive, loving, caring, nurturing Father, and caring husband. Bilingual, creative, artistic, intelligent, and good problem solver.

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**What job (type of job, hours, etc.) do you think would be a good match?**

Greg is looking for fulltime work, 9-5pm schedule that is flexible, so he can continually contribute to transporting children to and from their school(s), etc. Client needs stability and reliability to support his growing family. Greg is intelligent, creative and a great communicator. …………………………………

**Person Making Referral**: Kathy Davis **Title / Agency:** Therapist/The Excel Center

**Email:** Kathy.davis@theexcelcenter.org **Phone Number**: 859-975-1234

### Career Profile

This form is to be completed by the employment/education specialist during the first few weeks of meeting with someone. Sources of information include: the person, the mental health treatment team, client records, and with permission, family members and previous employers. The profile should be updated with each new job and education experience using job start, job end, and education experience forms.

# Work Goal

**What is your dream job? What kind of work have you always wanted to do?**

Greg is very knowledgeable in many areas and has a long entrepreneurial work history utilizing his skills in construction, carpentry, electrical, plumbing, graphic design, and historical restoration. He is also very adept in networking with contractors and vendors and feels comfortable managing small groups of employees. He enjoyed all of his entrepreneurial endeavors as they allowed him to utilize his creativity and leadership skills.

Now that Greg is older and has a growing family, soon to be five children, he would like to switch gears from the stressors of running his own business and focus on a more “typical 9-5 job” which will allow him to place more of his time and energy on his family. Ideally Greg would like a full-time, first shift position in a small leadership role where his creativity and leadership skills can shine. An ideal employer would be a socially conscious local business with a commitment to improving the community in some way. Working for a company with sound business practices that treats its employees with dignity and respect is very important to Greg. All of this was validated by Greg’s wife, who attended several meetings with us in person and on the phone. Greg’s wife, Sylvia, would be happy for Greg to work traditional hours to be with the family in the evening. Sylvia says Greg is good at coming up with ideas for building to existing homes and bringing historic homes “back to life”. She said he gets a lot of satisfaction out of seeing people with the work he has done and he is good with talking and explaining the renovation process and techniques to potential customers.

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**What are your long-term career goals?**

Greg’s primary objective is to obtain permanent, meaningful employment so that he can continue to financially provide for his growing family. He has a long entrepreneurial work history with a vast skill set as mentioned above. Greg wants a full-time, permanent job, earning no less than $15 / hour, in a leadership capacity or in a position where there is room for growth. See section above for more detail.

Of all jobs, historical restoration is what is of most interest to Greg. This field incorporates, construction, carpentry, electrical, plumbing and graphic design. Greg can be creative in his designs for historic home restoration. Greg does not have certificates or a license for plumbing or electrical work. He does not have an interest in pursuing those licensees at this time. He does however, understand some basics and can discuss the intricacies with those professionals.

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**What type of job do you think you would like to have now?**

See the sections above.

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**What is it that appeals to you about that type of work?**

Greg wants to make a difference through the work he does, so working for a socially conscious employer is of great importance to him. He sees this as an employer that gives back to the community in some ways such as: building habitat for humanity homes, promoting a clean work environment (recycling), uses solar power to operate or has electric hook up for cars. He wants to utilize his creativity and vast technical skillset. See above answers for further detail. Sylvia also has stated, that he is a “jack of all trades” and can fix about anything. While I, the employment specialist, have spent time at their home they showed me some pictures of historical homes he has renovated. In further discussions, Greg spoke for quite some time to explain the whole process to me with great enthusiasm and detail.

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**What type of job(s) do you know that you would not want?**

Because Greg has a vast knowledge and skill set, he would not be happy working a job that only involves repetitive, menial, physical labor. To meet his family’s financial needs he does not want to consider jobs paying less than $15 / hour. Additionally, Greg does not want a contract job. His experience in contract jobs has proven that the type of work to be inconsistent and quite stressful.

Greg and I visited many businesses in the community together as his preferred way to conduct job development. A few fields are not areas we will purse, these were factory type settings due to the repetitive nature of the work, no creativity, swing shift work schedules and weekend work. Greg might be fine with weekend work, on occasion if involved in a renovation of interested to him, but not regularly. He wants to have the choice to work on weekends or not.

Greg and his therapist also state, he should not have a job where he is not managing a large group of people or in charge of all projects. Greg would work better as having a supervisor who directs his day, where he leaves business responsibilities at the office.

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**Do you know people who are working? What types of jobs? What do you think about those jobs?**

Yes, Greg knows many people (family and friends) who are employed. He is very confident in the direction of employment he is pursuing. See details above.

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**Is there anything that worries you about going to work? Why do you want to work?**

Much of Greg’s work history has consisted of contract work and business ownership. He is somewhat worried that employers may not look favorably upon this type of work. He is willing to start at the bottom of a company as long as there is room to work his way up. Greg enjoys working and wants to secure permanent full-time employment to contribute to the community and provide for his family.

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## Education

**Are you interested in going to school or attending vocational training now to advance your work career?**

Probably not. Greg has a broad skill set, including many technical skills, however he never turns down an opportunity to learn a new skill or trade.

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**Education/learning history**

**Did you complete high school?**

|  |  |
| --- | --- |
| No | Yes |

**If no, would you be interested in earning your GED/high school equivalency diploma?**

|  |  |  |
| --- | --- | --- |
| No | Yes | N/A |

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**Did you participate in vocational training classes in high school?**

|  |  |
| --- | --- |
| No | Yes |

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**Have you ever completed an apprenticeship (i.e., plumbing, welding, electrician, etc.)?**

|  |  |
| --- | --- |
| No | Yes |

**If so, what year?** 2005 – 2006: City & Guilds of London in Charlotte NC—international certification in historical restoration; HUD lead-safe abatement and removal certification and technician.

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Did you complete any job-related training in the military?

|  |  |  |
| --- | --- | --- |
| No | Yes | N/A |

Please describe the training, including years and any certificates earned. Click here to enter text.

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**Other education or training programs**  N/A

|  |  |
| --- | --- |
| **Name of Educational/ Training Institution:** | University of Arizona |
| **City/State:** | Tucson, AZ |
| **Years attended:** | 1988 - 1991 |
| **Type of degree or certificate sought:** | BA in Comparative Theology Studies |
| **Degrees, certificates, or classes completed:** | BA in Comparative Theology Studies |
| **If the program was not completed, why not?** | N/A |
| **Liked most about the program:** | Studying the history of politics, philosophy, and theology |
| **Liked least about the program:** | N/A |
| **Type of financial aid used, if any:** | N/A |

|  |  |
| --- | --- |
| **Name of Educational/ Training Institution:** | Bon Jour |
| **City/State:** | Los Angeles, CA |
| **Years attended:** | Graduated in 1988 |
| **Type of degree or certificate sought:** | High School Diploma |
| **Degrees, certificates, or classes completed:** | Bilingual French and English Studies |
| **If the program was not completed, why not?** | N/A |
| **Liked most about the program:** | N/A |
| **Liked least about the program:** | N/A |
| **Type of financial aid used, if any:** | N/A |

|  |  |
| --- | --- |
| **Name of Educational/ Training Institution:** | City & Guilds of London |
| **City/State:** | Charlotte, NC |
| **Years attended:** | 2005 - 2006 |
| **Type of degree or certificate sought:** | International Certification in Historic Restoration  HUD Lead Safe Abatement and Removal Certification Technician |
| **Degrees, certificates, or classes completed:** | Completed the above stated |
| **If the program was not completed, why not?** | N/A |
| **Liked most about the program:** | Learning this useful technical skill |
| **Liked least about the program:** | N/A |
| **Type of financial aid used, if any:** | N/A |

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**Do you have copies of the degrees, licenses, certificates that you have earned?**

|  |  |
| --- | --- |
| No | Yes |

Can provide copies if employers request them.

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**Are you interested in earning a specific certificate, license, or degree for work?**

|  |  |
| --- | --- |
| No | Yes |

Click here to enter text.

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If the individual is not interested in additional schooling or technical training now, skip the next set of questions and ask about work history instead.

What type of job are you interested in obtaining?

N/A

Do you know of a specific training/education program you would like to pursue?

N/A

What is it about that field that interests you?

N/A

Do you know about the availability of those jobs in this area? What is the occupational outlook for those jobs?

N/A

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When would you like to start an educational or training program?

N/A

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How long do you want to go to a school or training program? What is your timeframe for completing education or training?

N/A

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Would you be interested in visiting some local programs (community college, four-year college, adult vocational training) to learn about different options for degrees and certificates?

N/A

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Are you interested in joining a trade union (e.g., baker’s, maintenance)? Do you know the requirements for joining? Would you like to visit the union office to learn more?

N/A

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Are there any other job training or educational opportunities that you would like to learn more about?

N/A

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**School Experiences**

**Let’s talk about some of your school experiences and how they were for you.**

|  |  |  |  |
| --- | --- | --- | --- |
|  |  |  | Comments |
| Being called on in class | Okay | Problem | Click here to enter text. |
| Social situations | Okay | Problem | Click here to enter text. |
| Taking tests | Okay | Problem | Click here to enter text. |
| Learning from lecture | Okay | Problem | Click here to enter text. |
| Learning by reading | Okay | Problem | Click here to enter text. |
| Learning hands-on | Okay | Problem | Click here to enter text. |
| Concentration | Okay | Problem | Click here to enter text. |
| Memory | Okay | Problem | Click here to enter text. |
| Using computers | Okay | Problem | Click here to enter text. |

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**Did you have an IEP (individual education plan) while you were in school? Did that include different strategies to help you learn? What were those?**

No.

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**Were you in any advanced classes? Which ones?**

Yes, Greg graduated High School with honors and with a degree in bilingual (English and French) studies.

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**Has anyone ever told you that you had a learning disability? What do you know about that? What accommodations have helped you in the past?**

No.

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**What are your strengths related to being a student?**

Greg has strong verbal and written skills. He is a good listener and communicator.

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**What languages do you know?**

Fluent in English and French

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**Plans for School and Training**

What do you need to start school?

Access to a computer Computer literacy Quiet place to study Transit card

Financial aid Books/ supplies  Mental health support Eldercare Help with transit route Help studying Help with a study calendar Childcare

Help navigating campus More support from family/friends

Help talking to teachers/instructors Other: Click here to enter text.

Comments: This section is N/A

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What are your resources for paying for school tuition? For books? For other school costs?

N/A

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Have you ever received financial aid for school? Have you ever had a grant? What type? Have you ever defaulted on a grant or student loan?

N/A

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Do you need any type of classroom accommodations?

N/A

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What other types of supports may help you succeed in school or training?

## N/A

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## Work Experience

**Most recent job**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Job title:** | | CEO | | |
| **Employer:** | | Mountain Properties | | |
| **Job duties:** | | Corporate real estate acquisition and development, rental management of multiple mixed-use properties, projects and operations manager | | |
| **Start Date:** | 2012 | | **End Date:** | Present |
| **How many hours per week:** | | 40 + | | |
| **How did you find this job?** | | Entrepreneurial endeavor / self-started business | | |
| **What did you like about the job?** | | Business ownership, managing projects, and using my technical skillset. | | |
| **What did you dislike?** | | Typical business ownership stressors: long hours, inconsistent income, not enough time for family | | |
| **What was your supervisor like? Your co-workers?** | | N/A – Greg owned the business | | |
| **Reason for leaving job?** | | Shifting more time and energy to family | | |
| **Other info about job:** | | N/A | | |

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|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Job title:** | | Owner / Operator | | |
| **Employer:** | | Empire Ventures | | |
| **Job duties:** | | Building design and development of a cocktail lounge, inventory and trend specialist, general management and ownership. | | |
| **Start Date:** | 2013 | | End **Date**: | 2017 |
| **How many hours per week:** | | 40 + | | |
| **How did you find this job?** | | Entrepreneurial endeavor / self-started business | | |
| **What did you like about the job?** | | Social environment, building and designing a business | | |
| **What did you dislike?** | | Long hours, stressful environment, being around too much alcohol | | |
| **What was your supervisor like? Your co-workers?** | | N/A – Greg owned the business | | |
| **Reason for leaving job?** | | Too stressful and unhealthy for his overall health and wellness. | | |
| **Other info about job:** | | N/A | | |

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**Next most recent job**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Job title:** | | Owner / Designer | | |
| **Employer:** | | Hot Rod Motorcycles | | |
| **Job duties:** | | Development and sales of online motorcycle parts, overseeing staff and projects, general manager. | | |
| **Start Date:** | 2006 | | **End Date:** | 2013 |
| **How many hours per week:** | | 40 + | | |
| **How did you find this job?** | | Entrepreneurial endeavor – business owner | | |
| **What did you like about the job?** | | Utilizing his creativity through graphic design, working with classic motorcycles, photographing motorcycles | | |
| **What did you dislike?** | | Long hours, stressors of owning a business | | |
| **What was your supervisor like? Your co-workers?** | | N/A – Greg owned the business | | |
| **Reason for leaving job?** | | Stressors of business ownership, long hours, inconsistent income. | | |
| **Other info about job:** | | NA | | |

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|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Job title:** | | Owner / Designer | | |
| **Employer:** | | JRT Design Studio | | |
| **Job duties:** | | Graphic design and logo development, color consultation, team development, restoration of historic properties. | | |
| **Start Date:** | 2002 | | **End Date:** | 2006 |
| **How many hours per week:** | | 40 + | | |
| **How did you find this job?** | | Entrepreneurial endeavor – owned business | | |
| **What did you like about the job?** | | Using and learning graphic design skills, working on historic properties | | |
| **What did you dislike?** | | Inconsistent income, long hours | | |
| **What was your supervisor like? Your co-workers?** | | N/A owned business | | |
| **Reason for leaving job?** | | Stressors of business ownership | | |
| **Other info about job:** | | N/A | | |

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|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Job title:** | | Manager | | |
| **Employer:** | | Don Jones Shoes | | |
| **Job duties:** | | Managing daily operations, training new staff, ordering and inventory of all products, payroll and scheduling staff. | | |
| **Start Date:** | 2000 | | **End Date:** | 2002 |
| **How many hours per week:** | | 40 | | |
| **How did you find this job?** | | Found the job independently | | |
| **What did you like about the job?** | | Enjoyed managing a team, overseeing inventory and scheduling | | |
| **What did you dislike?** | | Nothing really | | |
| **What was your supervisor like? Your co-workers?** | | Greg remembers getting along well with his team | | |
| **Reason for leaving job?** | | The pursuit of entrepreneurial endeavors | | |
| **Other info about job:** | | N/A | | |

***Please use additional sheets for other jobs.***

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**Military Experience**

|  |  |
| --- | --- |
| **Not applicable because the person was not in the military** | |
| Branch: | 27th Battalion Chasseur Alpin, French Army |
| Dates: | 1991 – 1993; honorable discharge |
| Training or work experience: | N/A |
| Certificate or license: | N/A |

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**Cultural Background**

Use the following script to introduce the next set of questions to the person.

**“Our agency aims to work with people from different backgrounds and with diverse experiences. The next set of questions will help me understand your background and culture, which may help us in planning for jobs.”**

**What is important to you in terms of your background and culture? (i.e., race, ethnicity, color, gender, economic status, etc.)**

Greg is a 47-year-old, married, euro-American French male. He was born in Paris, France and moved to the US when he was 16 years old to attend Bon Jour, a bilingual High School in Los Angeles, California. He graduated from this high school with honors and then moved back to France, where he served in the French Army from 1991 – 1993 with an honorable discharge.

Greg reports that as an adolescent he experienced a great deal of trauma at the hands of his mother. Per Greg, the impact of these traumas carried over into his adult life resulting in unstable relationships, attachment issues, substance and alcohol abuse, anger issues, divorce, suppressing emotions, and mental instability. Greg has developed insight into how his past traumas have negatively impacted his life and for the past eight months he has been actively engaged in EMDR therapy with his The Excel Center therapist Kathy Davis. Through this therapeutic intervention Greg has been working diligently to improve his mental health so that he can improve his overall quality of life, including fulfilling a supportive and nurturing role within his family. He reports that EMDR has greatly improved his life, helping him to move past the trauma and giving him more peace in his life. He also reports improvements with his memory, concentration, a decrease in depression and anxiety, and feels that he is now a better husband and father.

Greg is currently married to his second wife and lives in a blended family with his biological son and daughter and his wife and her children. They reside in a house they own in the Old Harrodsburg neighborhood. Greg takes a great deal of pride in caring for his biological and step-children ranging in age from 7 – 22 years old. Greg provides most of the transportation to and from school for his school-age children. Additionally, Greg and his wife are eagerly expecting their first child together, a baby boy, sometime in February 2019. Greg shared that he and his wife plan to name their son Loic, a Celtic name for “warrior”.

Spiritually Greg identifies as Gnostic, seeking spiritual truth. He shared that he spent two years of his life serving as a Tibetan monk. He highly values the positive impact that daily meditation has on his overall wellness. Greg demonstrates a compassionate, inclusive, and socially conscious worldview.

Greg is a very creative, intelligent, and ambitious person as evidenced by his education, the trade and skill set he has acquired over the years, and his many business ventures (see employment section). He is eager to expand his knowledge and whenever possible, he seeks out the opportunity to learn new skills and trades.

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**Which different languages do you speak? Which language do you prefer?**

Greg is fluent in French (first language) and English (second language). When he moved to the United States at age 16 he attended a French High School, Bon Jour of Los Angeles and graduated in 1998 with honors in French and English bilingual studies.

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**What special events or holidays do you celebrate? Are there family traditions that you still practice? How would you like your family involved as we move forward in the process of getting and keeping a job?**

Greg reports celebrating the typical American holidays. His wife is very supportive of his employment endeavors, sharing his same desire to obtain employment with a socially conscious company, treating their employees with dignity and respect.

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**Is it important to you whether your work supervisor is male or female?**

No.

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**Have you ever felt discriminated against or treated unfairly when you were looking for work or on the job? Could you tell me about that?**

No.

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**Mental Health**

**Has anyone ever told you that you have a mental illness? If so, what did they say?**

Greg has been diagnosed with PTSD, Bipolar Disorder, substance and alcohol use disorder. He is aware of these diagnoses and agrees with them. Greg is living a sober lifestyle is and actively engaged in his mental health treatment, including EMDR therapy and medication management.

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**How does your mental illness affect you?**

Greg acknowledges that he is diagnosed with PTSD and Bipolar disorder and he is insightful into the impact that severe trauma has had on his life, resulting in unstable relationships, attachment issues, substance and alcohol abuse, difficulty managing his anger, suppressing emotions for many years, and job loss. Greg reported suicide attempts as a teenager by overdose, but indicates no current suicidal thoughts or intent. For Greg, instability and increased symptoms present as depression, anxiety, poor concentration, trouble with his memory, difficulty sleeping, and suicidal thoughts. He also shared that he struggles with low self-esteem due to not having stable employment and financial stability.

Although Greg enjoyed the creativity and challenges that came with his business ownership endeavors he also now realizes what tremendous impact the stressors had on his family and his mental health. Although over the years Greg was quite successful in his business endeavors he also struggled with anger issues, failed relationships, and substance abuse. He feels that each business endeavor was likely compromised in some way by the impact of his undiagnosed and untreated mental illness and substance abuse.

In March of 2018 Greg sought inpatient services at The Excel Center CSU where he received a medication adjustment and began taking Abilify and Depakote. He was also referred for EMDR therapy to help address his symptoms of PTSD. For the past nine months Greg has been actively engaged in weekly EMDR therapy sessions with The Excel Center clinician Kathy Davis. Since beginning the new medications and EMDR therapy Greg has acknowledged a significant improvement in his overall health and wellness. He feels that he has regained some control over his life, maintained sobriety, strengthened his relationship with his family, improved his self-esteem, and begun to look forward to the future with possibilities for new employment and providing financial and emotional support to his growing family.

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**What are the first signs that you may be experiencing a symptom flare-up?**

Greg reports that he knows something is wrong if he begins to experience difficulty sleeping, has frequent mood swings, develops poor concentration, and has an increase in anxiety and depression.

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**How do you cope with your symptoms?**

Weekly EMDR therapy, daily medication management, and daily meditation. Also, in speaking with Greg’s therapist, Kathy, she said it would be best for him to have a set schedule so he could spend time with his family which helps reduce his stress. Per his therapist, triggers his anxiety and depression are being away from his family, working long hours and feeling like he doesn’t have enough money to be the “breadwinner.” She further stated, it would be best for him to have a set schedule, a paycheck that is reliable each week or bi-weekly and a sound support system.

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**What medicines do you take and when do you take them?**

Greg is prescribed and takes daily: Depakote and Abilify.

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**How do the medicines work for you?**

Greg reports that these medications work well and he has maintained stability through medication and EMDR therapy.

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## Physical Health

**How is your physical health? Do you have any health problems?**

Greg is in good physical health with no reported injuries or illnesses.

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**Do you have any problems with the following:**

|  |  |  |  |
| --- | --- | --- | --- |
| Standing for long periods | |  |  | | --- | --- | | No | Yes | |
| Can you stand for more than an hour? | |  |  | | --- | --- | | No | Yes | |
| Sitting | |  |  | | --- | --- | | No | Yes | |
| How long can you sit? | No problems |
| Climbing stairs? | |  |  | | --- | --- | | No | Yes | |
| How many flights? How often? | No problems |
| Lifting | |  |  | | --- | --- | | No | Yes | |
| How much can you lift? | No problems |
| Endurance | |  |  | | --- | --- | | No | Yes | |
| How many hours could you work each day? | Preference is approximately 8 hours/day |
| Each week? | Preference is approximately 40 hours/week |

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**What is the best time of day for you?**

Greg would prefer to work a first shift job, working roughly 9 am – 5 pm. He would like to keep his evenings and weekends free to spend time with his family.

While spending time in the community doing job observations with Greg, one day we explored in the late evening. I can see how this does not work for Greg, he was distracted by looking at his watch and stated several times that he was ready to be home with his family. We had planned to visit with Norton’s Renovations at a job site, which we did but Greg was not engaged with the visit due to his desire to be home.

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## Cognitive Health

**Do you have problems with memory?**

No problems with memory since beginning Ability, Depakote and EMDR therapy and reports no issues with memory since gaining mental stability and sobriety.

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**Concentrating?**

No trouble with concentration when mental health is stable.

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**Doing things fast (psychomotor speed)?**

No problem in this area. Greg has demonstrated in the past and continues to demonstrate the ability to sustain fast-paced activities and good endurance.

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**If so, what things have helped with these issues in the past?**

N/A

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## Getting Ready for a Job

**Do you have the clothes you will need for a job? For interviews?**

Greg reports that he has appropriate clothing for interviews and plans to get a haircut before interviews. He will need financial assistance in obtaining clothing and shoes once he receives a full-time job.

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**Do you have an alarm clock or way to wake up for work?**

Greg has a smartphone and uses this as an alarm and a way to keep track of all his appointments.

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**Do you have two forms of identification? Picture ID, social security card…?**

Yes.

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**How will you get to work?**

Greg has his own vehicle and will drive himself to and from work.

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## Interpersonal Skills

**Would you like a job that involved working with the public?**

Yes. Greg enjoys interacting with others. He has demonstrated excellent verbal and written communication skills. He enjoys working with others and helping others when he can. He would ideally like to work for a company with strong ties to the community, a company that is socially conscious and treats its employees with respect. Greg has demonstrated strong verbal communication skills through his interactions with me, his therapist, and his peers while at the THE EXCEL CENTER. I have also observed while Greg conducted a phone interview for a potential job opportunity. He spoke with clarity, confidence, and asked appropriate questions to learn more about the job opportunity (call center job).

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**Where do you live and with whom do you live?**

Greg owns a house in an older Harrodsburg neighborhood where he lives with his current wife, her biological children, his biological son and daughter. Greg and his wife are expecting their first child together in February 2018, giving them a total of 5 children in their care.

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**Who do you spend time with? How often do you see or talk to them?**

Greg spends the majority of his time with his wife and children. He provides most of his children’s transportation to and from school. Greg takes pride in caring for his wife and children, and is invested in providing stability and support to his family.

While his children are in school he fills his days with contract jobs / odd jobs through people he knows in the community. Greg’s small contract jobs have consisted of carpentry, electrical, and plumbing jobs. He enjoys historic restoration and carpentry, as these trades allow for creativity and artistry.

Greg does identify that he would like to build more supportive relationships in the community and obtaining meaningful employment may be one way in which to accomplish this goal.

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**Who can help us think about jobs you would enjoy?**

N/A, Greg has good insight into his skill set, interests, and ideal employment. He acknowledges that his self-esteem and confidence are low at this time and needs employment support to build relationships with employers.

Appointment made with this person to discuss jobs.

If not, why? N/A at this time

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**Once you are employed, who would be a good person to support you?**

Greg identifies his wife as strong support, as well as his The Excel Center therapist.

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**Anyone else?**

N/A

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## Benefits

**Do you receive any of the following benefits?**

SSI  SSDI  Housing Subsidy  Food Stamps  TANF

Retirement from previous job  VA benefits (combat related?  Yes)

Spouse or dependent child receives benefits

Medicaid  Medicare  Other benefits: Click here to enter text.

Unsure which benefits s/he receives

No benefits

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**Do you manage your own money?**

Yes.

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**Referral made to benefits planner.**

If no referral, why not: Although Greg does not have any cash benefits, he and his family rely on his Medicaid health insurance. Greg is uncertain about the earned income limits and regulations to maintain Medicaid for himself and his family, a benefit which he must maintain to receive his mental health treatment and cover his dependent children. I have requested a benefits counselor through OVR counselor Dave Miller.

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## Disclosure

## (or use “Plan for Approaching Employers” Worksheet)

Please explain that each person using supported employment services can decide whether or not their specialist will contact employers on their behalf.

**What could be some of the advantages of having an employment specialist contact employers on your behalf?**

Networking and making valuable connections with employers, helping me get my foot in the door, and advocating for opportunities I may not be aware of.

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**What could be some of the disadvantages?**

Some employers may discriminate based on me utilizing supported employment services.

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**Are there any things that you would not want your employment specialist to share with an employer?**

Not that I can think of.

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**Do you know whether or not you would like your specialist to go ahead and contact employers on your behalf? (It is okay to change your mind at any time):**

Yes, contact employers on my behalf.

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If you decided that the specialist should not contact employers, what things would you like him or her to do to help you find a job?

Help with job leads  Help filling out applications  Help writing a resume

Rides to job interviews  Practicing job interview questions and answers

Help following up on applications  Other: Click here to enter text.

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## Substance Use

**How much alcohol do you drink?**

Greg has a history of substance and alcohol abuse which are both in sustained remission.

**How often?**

History of daily use, currently no use.

**Is there a particular time of day?**

N/A

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**What drugs do you, or have you, used?**

History of substance and alcohol abuse, most recently alcohol abuse. All substance abuse/use is in sustained remission.

**How often?**

N/A

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## Legal History

**Have you ever been arrested?**

Greg reports that he had an assault charge years ago that was expunged. He recently requested his arrest history and discovered that the charge was expunged and no longer shows up on his arrest history.

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**Have you ever been convicted of a crime?**

Yes, assault which was expunged.

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| --- | --- | --- | --- | --- |
| Conviction 1: | | Year: | Click here to enter text. | |
| Click here to enter text. | | Sentence: | Click here to enter text. | |
| Conviction 2: | | Year: | Click here to enter text. | |
| Click here to enter text. | | Sentence: | Click here to enter text. | |
| Conviction 3: | | Year: | Click here to enter text. | |
| Click here to enter text. | | Sentence: | Click here to enter text. | |
| Conviction 4: | | Year: | Click here to enter text. | |
| Click here to enter text. | | Sentence: | Click here to enter text. | |
| Conviction 5: | | Year: | Click here to enter text. | |
| Click here to enter text. | | Sentence: | Click here to enter text. | |
| Conviction 6: | | Year: | Click here to enter text. | |
| Click here to enter text. | | Sentence: | Click here to enter text. | |
| **What problems, if any, were you having in your life at the time of the offenses?** | | | Substance use, depression, unaddressed past traumas | |
| **Do you have any pending legal charges? If so, what charge?** | | | N/A | |
| **Parole Officer** name: | N/A | | PO phone number: | N/A |
| **Do you have a copy of your rap sheet?** | | | |  |  | | --- | --- | | No | Yes | | |
| **Do you want to get a copy of it?** | | | |  |  | | --- | --- | | No | Yes, already done | | |

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## Daily Activity

**What is a typical day like for you from the time you get up until you go to bed?**

Greg is very actively engaged in caring for his children, providing transportation to and from school most days of the week. While his children are in school he occupies his time with contract work which usually consists of carpentry and construction jobs. He enjoys meditation and attends weekly EMDR therapy appointments with his The Excel Center therapist Kathy Davis.

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**Are there places in your neighborhood that you like to go to?**

Greg and his family live in an older Harrodsburg neighborhood and he enjoys the area and nearby parks.

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**Do you belong to clubs, groups, a church, etc.?**

None reported

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**What hobbies or interests do you have?**

Greg is knowledgeable, creative, and artistic. He has a robust skillset and interest in graphic design, photography, historic restoration, and carpentry. He has owned and operated several businesses including a graphic design studio, a vintage motorcycle shop, and a cocktail lounge. He utilized his vast skill set and interest to build each of these unique businesses and enjoys every opportunity to use his creativity and further expand his knowledge and skill set.

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**What are your typical sleep hours?**

Greg reports getting plenty of sleep each night and typically wakes very early, sometimes as early as 4:30 am if he needs to get to a contract job or get his children ready and off to school.

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## Networking Contacts (Family, friends, previous employers, other)

Greg has a strong relationship with his wife and children. He takes pride in the fact that he has worked hard to better himself by improving his mental health to be a loving and supportive husband and father. He has developed good relationships with contractors in the community.

## Information from Family, Previous Employers or Others

See referral information at the beginning of the document from the referring clinician, Kathy Davis.

Sue Harper

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Staff signature

Greg Smith

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: 1-9-19

Client signature